Asseff Enterprises, LLC

Attendance Point System

Scoring System:

- -6 points = Termination
    - Area managers have the authority to override a termination at their discretion
- -1 point for leaving a scheduled shift early without management approval
- -1 point for being 15 or more minutes late for a shift
- -1 point for calling in for a scheduled shift more than 4 hours before the shift starts without finding a co-worker to work the shift
- -2 points for calling in for a scheduled shift less than 4 hours before the shift starts without finding a co-worker to work the shift
- +1 point for working a shift for a co-worker

Team Member	Negative Points	Positive Points