



# EMPLOYEE EVALUATION FORM

Employee \_\_\_\_\_

Store # \_\_\_\_\_

Date of Evaluation \_\_\_\_\_

Date of Last Evaluation \_\_\_\_\_

Job Position \_\_\_\_\_

U of S Course Completion \_\_\_\_\_

Opening/Closing Certified \_\_\_\_\_

## Sandwich Artist Technique

Type of Sandwich \_\_\_\_\_ Seconds to Make \_\_\_\_\_

Eye Appeal            Poor    Fair    Good    Excellent

Efficiency            Poor    Fair    Good    Excellent

Formula              Poor    Fair    Good    Excellent

5 = Excellent            4 = Above Average            3 = Average            2 = Improvement Needed            1 = Poor

Categories	Score	Comments/Recommendations
Attendance & Flexibility		
Personal Appearance/Uniforms		
Cooperation with Co-Workers		
Customer Service		
Suggestive Selling		
Cleaning/Maintenance		
Innovations and New Ideas		
<b>Product Preparation</b>		
<i>Knowledge</i>		
<i>Speed</i>		
<i>Accuracy</i>		
<b>Cash-Ins</b>		
<i>Completeness</i>		
<i>Accuracy</i>		
<i>Other Paperwork</i>		

Employee Signature \_\_\_\_\_

Manager Signature \_\_\_\_\_