

# Manager Maintenance Training

| Training Tasks                            | Completed |
|---|-----------|
| Run the Ice Cleaning Cycle                |           |
| Clean Bane Coils                          |           |
| Change Reach-In Filters & Date            |           |
| Change HVAC Filters & Date                |           |
| Light Bulb Responsibilities               |           |
| Check Water Replacement Dates             |           |
| Cleaning Toaster Oven Filter              |           |
| Cleaning the Toaster Oven                 |           |
| Vent Space in Coolers, Freezers, etc.     |           |
| Disassembling Slicers                     |           |
| Changing CO2 Tanks, Detecting leaks, etc. |           |
| Priority calls/texts to Maintenance Staff |           |

**Manager Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Maintenance Man Signature** \_\_\_\_\_

**Date** \_\_\_\_\_